

# International Student Pre-Departure Checklist

## Things to Do

- If you require a visa to enter Singapore, Hyper Island will arrange for one to be issued. The Student Pass In-Principle Approval (IPA) letter that you will receive will include a single entry visa; please ensure that you have received the IPA letter before you leave Singapore.
- All students are required to undergo a compulsory medical examination in Singapore prior to starting their studies at Hyper Island
- Please ensure that you have a valid passport for international travel (at least 6 months validity)
- All students must bring along their original high school results and transcripts etc. for verification upon arrival into Singapore. Official translations of documents are required if they are not in English
- Please ensure that you have confirmed all your housing arrangements and that you have a place to stay upon arrival in Singapore
- You must bring enough Singapore currency to cover the first few weeks of your stay in Singapore. It is advisable to carry a cash amount of approximately \$1000, together with larger amounts in bank drafts or traveller's cheques for the initial period. Please note that bank drafts drawn on overseas banks take about 3 weeks to clear.
- You must pack your personal belongings (clothing/ toiletries etc.). Most things can be purchased in Singapore though. As Singapore is generally humid and hot throughout the year, most students are dressed in jeans/bermudas/ T Shirts. You may want to bring some formal clothings for formal functions/ presentations.

## Things to Bring

- A passport
- A photocopy of the bio-data page of the passport
- Students Pass In-Principle-Approval (IPA) Letter
- Form 16 – to be presented when collecting your Student Pass from ICA
- Pre-enrolment Medical Report.
- Hyper Island Letter of Admission (printed copies from email are acceptable)
- All original academic transcripts and educational documents **(Official/Notarised translation of the documents is required if they are not in the English language.)**
- Other personal identification, such as Identity Card and Birth Certificate
- Half a dozen passport sized photographs

## Students Pass

In accordance with the Immigration Act, any foreigner who is not a Singapore Permanent Resident, and wishes to study at Hyper Island, is required to apply for a Student Pass. Hyper Island will apply for the Student Pass for every international student admitted into Hyper Island

## Fees

### Processing Fee

A processing fee of \$30 is required for every Student Pass application submitted to ICA. The fee is non-refundable regardless of the outcome of the application or if application is withdrawn after submission. Hyper Island will pay for the processing fee after the admitted student has made payment of the registration fee for admission into their chosen course of study.

### Issuance Fee

A \$60 issuance fee for every Student Pass issued and a further \$30 multiple entry visa fee for visa required nationals, where applicable. Hyper Island will pay for the processing fee after the admitted student has made payment of the registration fee for admission into their chosen course of study.

### Completion of Formality (COF) and Registration of Biometric Data

All international students are required to make an e-appointment with ICA for Completion of Formality (COF) and Registration of Biometric Data. Once you have confirmed your travel dates, you must contact Hyper Island with the required information, Hyper Island will then book an e-appointment date for you. Upon your arrival at ICA, you are required to scan your IPA letter at Kiosk 3 for queue tickets, proceed to counter 24 to 27 for COF and registration of biometric data

### **Collection of Card at ICA**

#### Payment of Issue Fee prior to Collection of STP Card

Payment of issuance fee is to be done prior to collection of STP card. Upon receipt of the IPA, Hyper Island will make payment for the issuance fee online.

#### Collection of STP card

Collection of STP card will be at Counter 19 to 23. Applicant is required to scan his/her IPA at kiosk 4 (located opposite counter 27) for a "collection of STP" queue ticket and wait to be served.

#### Terms & Conditions of Issue of STP card (T&C)

Each applicant is required to complete and sign a T&C for the Collection of STP. The T&C set out the terms and conditions for the issue of the STP card. Any applicant who fails to comply with the conditions stipulated in the T&C is guilty of an offence under the Immigration Regulations

### **Other Student Pass Matters**

#### Replacement Card

If the Card is lost or stolen, applicant is required to make a police report immediately and report to ICA within 7 days to apply for a replacement card. Applicant is required to pay an issuance fee of \$60 for the replacement card. The replacement card will be ready for collection after 2 weeks from the date of reporting. Collection time may be extended during the peak period

#### Automated lanes at checkpoints

For STP card holders who have registered their fingerprints for the cards and if their passports are compliant with the standards set by the International Civil Aviation Organization, they will be able to use the automated lanes at the checkpoints for clearance. STP card holders who are eligible for automated clearance will be advised accordingly at the point of registration of biometric data

## Accommodation

Hyper Island does not have hostel facilities available for students. International Students are required to make their own arrangements for accommodations from the time they enter Singapore till they leave.

For your convenience, please refer to [www.65hostel.com](http://www.65hostel.com) for a non-exhaustive list of accommodation facilities available to international students.

Points to note:

- Rent – includes the rental amount of the unit, rental deposit, security deposit, administrative charges, agent fees for service rendered etc
- Location – do check whether the apartment/hostel is conveniently located and if public transport, grocery stores, food outlets or banks are easily accessible
- Length of lease – the lease of the unit is normally at least a year. Landlords of private apartments usually ask for up to 3 months rent as deposit. However, short term lease is available but usually at a higher rental
- Others – the cost of accommodation depends on several factors such as the locality, type of premises, size, furnishings provided, recreational facilities available, length of lease. Housing in Singapore is generally expensive, especially within the city central

Do note that the contract/tenancy agreement will be solely between the student and hostel management/owner. Please read the contract/tenancy agreement carefully before you make any commitment